



TRAILS WEST PTO



PTO GRANT REQUEST FORM

CONTACT

SUBMITTED BY **Trails West Staff**

PHONE NUMBER **720-886-8500**

REQUEST DESCRIPTION

AMOUNT **\$10,000**

TODAY'S DATE **2/25/2020**

DESCRIPTION OF REQUEST:

The staff at Trails West would like to ask the Trails West community for \$10,000 to buy a new electronic marquee. Our marquee has been damaged and is unable to be repaired. We are unable to put information for multiple weeks on the marquee.

HOW WILL THIS REQUEST ENHANCE OR IMPROVE STUDENT PERFORMANCE?

We believe that this will enhance student performance by improving communication with parents and our community, which in turn will increase parent engagement at Trails West. Parents are so busy that it is hard to always read the school newsletter or papers that come home each week. We feel that by having an electronic marquee that we can update regularly, parents will be able to see what is happening in the school on a regular basis and be able to stay current on what is happening.

HAS THIS REQUEST BEEN PREVIOUSLY FUNDED? IF SO, WHEN & BY WHOM?

No, this has not been funded before.

APPROVAL

PRINCIPAL PRE-APPROVAL

Cheryl Fullermer

Required **PRIOR** to submission to PTO.

COMMUNITY VOTE FOR: _____ AGAINST: _____

RESULTS

Please attach all supporting documentation/invoices.

Vendors will be paid directly by the Trails West PTO or indirectly via Cherry Creek School Dist.

Allocated Grant funds must be spent or returned to the PTO by May 1, 2020 unless ear marked for expense on a predetermined future date. Unspent funds will be reallocated for future expenditure as approved by General vote.

TREASURER USE ONLY

DATE PAID: _____	CHECK #: _____	TREASURER INITIALS: _____
------------------	----------------	---------------------------