



# TRAILS WEST PTO



## PTO GRANT REQUEST FORM

### CONTACT

---

SUBMITTED BY **Trails West Staff**

PHONE NUMBER **720-886-8500**

### REQUEST DESCRIPTION

---

AMOUNT **Any additional Funds** TODAY'S DATE **2/25/2020**

#### DESCRIPTION OF REQUEST:

**The staff at Trails West would like to ask the Trails West community for any additional funds that may be available at the close of the 2019 -2020 school year to buy a new electronic marquee. Our marquee has been damaged and is unable to be repaired. We are unable to put information for multiple weeks on the marquee. The request is in addition to the \$10,000 request that is allocated for grants.**

**We feel that the marquee is going to be more than \$10,000 so we are requesting that any additional money that PTO has could also be allocated for this need.**

---

#### HOW WILL THIS REQUEST ENHANCE OR IMPROVE STUDENT PERFORMANCE?

**We believe that this will enhance student performance by improving communication with parents and our community, which in turn will increase parent engagement at Trails West. Parents are so busy that it is hard to always read the school newsletter or papers that come home each week. We feel that by having an electronic marquee that we can update regularly, parents will be able to see what is happening in the school on a regular basis and be able to stay current on what is happening.**

---

#### HAS THIS REQUEST BEEN PREVIOUSLY FUNDED? IF SO, WHEN & BY WHOM?

**No, this has not been funded before.**

---

**APPROVAL**

---

**PRINCIPAL PRE-APPROVAL**

*Cheryl Fullermer*

---

Required **PRIOR** to submission to PTO.

**COMMUNITY VOTE**      FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_

**RESULTS**

---

---

---

**Please attach all supporting documentation/invoices.**

**Vendors will be paid directly by the Trails West PTO or indirectly via Cherry Creek School Dist.**

*Allocated Grant funds must be spent or returned to the PTO by May 1, 2020 unless ear marked for expense on a predetermined future date. Unspent funds will be reallocated for future expenditure as approved by General vote.*

**TREASURER USE ONLY**

DATE PAID: _____ CHECK #: _____ TREASURER INITIALS: _____
---